

MIAMA BOARD MEETING MINUTES

October 5, 2016

Burnsville Ice Center

Burnsville, MN

9:30am

Board Members Present: John Cole, Dean Mulso, Mat Hennen, Shayne Ratcliff, Jon Balvance, Walt Bruley, Travis Larson, Troy Ciernia, David Wabbe, Rich Rakness, Mike Bauer, Rick Ragan, Jeff Horstman

Board Members Absent: None

Guests: None

OPEN FORUM: Board discussed amending the motion from September 2016 on MIAMA board member registration fees

Call to Order: The meeting was called to order at 9:35am.

Motion to approve the October agenda was made by Rick Ragan and seconded by Mike Bauer - Motion Carries.

Motion to approve the September meeting minutes as submitted was moved by Rick Ragan and seconded by Jeff Horstman - Motions carries.

TREASURER REPORT: There are currently outstanding bills of \$1,035 owed for the Fall Conference. MIAMA is waiting for an invoice from ISI for the 2016 Fall Conference Class for the amount of \$2,500. Travis & Dean working on correcting issues with Quickbooks 2016. Overall the budget looks good for 2016.

SECRETARY REPORT: No report

FALL CONFERENCE REVIEW: The Board reviewed session attendance & discussed new ideas for future conferences. Possibilities include: Wednesday - moving up dinner to 5pm. Trade show to follow from 6-8pm and Bean Bag Tournament beginning at 9pm to allow vendors to participate. Possibly add in office time from 8:30-9:30a for attendee's to catch up on work back at facilities each morning.

OLD BUSINESS:

Vendor Sponsorship Package: Jon Balvance & Jeff Horstman have begun preliminary discussions with a plan to come to the board in October 2017 with a proposal for the 2018 budget.

ISI/MIAMA Conference Update: MIAMA will host the Tuesday lunch with MIAMA sponsors. MIAMA will hold its annual business meeting during this time for its membership. ISI is meeting the weekend of November 11th & 12th to finalize plans for this Joint Conference. Dean Mulso will attend meeting on behalf of MIAMA.

More information will be available after November 12th

MIAMA will assist ISI with teaching some of the ISI tracks.

MIAMA will pay ISI \$410 per registration that is booked through MIAMA.

Net Books: Walt Bruley will take the unused notebooks and donate to a worthy cause.

TOPICS FOR 2016-2017:

Board Members were assigned to be a liaison to Dean Mulso & Jon Balvance for each of the following topics:

Spring Conference – Dean Mulso

Fall Workshop – Walt Bruley

Board Nominations & Elections – Dean Mulso & Jon Balvance

4 openings for 2017. Dean & Jon have a list of interested MIAMA members who would like to run for the open board positions in September. Members were given an opportunity to let Dean Mulso or Jon Balvance know via the 2016 Spring Workshop and 2016 Fall Conference Surveys.

Positions open in September 2017:

Vendor Representative – Jeff Horstman

Board Member – John Cole

Board Member – Jon Balvance

Board Member - Troy Ciernia

Member Recognition – Dean Mulso

Education Programs – No committee in 2016-2017. Dean Mulso & Jon Balvance will continue to work with ISI & STAR on classes for future Fall Conference's.

Web Page – Travis Larson

Communications Director – Jon Balvance

MIAMA currently has 96 Twitter followers and 142 likes on Facebook. This is up from the September Fall Conference where it was 87 Twitter followers and 138 likes on Facebook .

MN Hockey – Rich Rakness

Rich discussed the success of the

Social Committee – Mike Bauer

Jon Balvance discussed MN Wild social on Sunday, August 2nd. Jon/Dean have will explore St. Paul Saints game in early 2017.

Retirees – Walt Bruley

Walt continues to recruit retirees. Currently has 12 on the list of MIAMA Alumni.

By-Law – Rick Ragan

Rick & Dean will revisit in early 2017 for any items that will need to be voted on at the Spring 2017 ISI/MIAMA Joint Conference.

Regional Meetings – Walt Bruley

Walt will hold a regional meeting in Alexandria in October with Master Electric and HTG Architects presenting. Walt will also host an arena tour of the Duluth/Superior Area including Amsoil Arena, Superior Amateur Hockey Arena & Wessman Arena in late October.

NEW BUSINESS

Padgett Award – Board will look at giving the application a new look for 2018.

Conference Grant Application Approval –

Board discussed possibly changing the application process in the future. There were many applications that didn't complete all requirements to be considered for the grant. John Cole, Jon Balvance & Dean Mulso will look at changing the application for the future.

The board discussed the 2017 Joint ISI/MIAMA Spring Conference Grant winners. There were 10 applicants for 4 potential grants.

The winners were:

Scott Fredrickson, Nathan Christianson, Kevin Cassidy & Rene Gelecinskyj.

Proposed 2017 Budget Review – Board discussed the 2017 budget.

Membership Fees – Set Fees –

Treasurer has set recommendations. Board discussed changing registration fee to ISI/MIAMA Joint Conference from \$425 to \$399. Change was made and the Board agreed on all other fees.

Mileage/Lodging Reimbursements - Set Expense Fees –

Treasurer has set recommendations. Fees will not change from 2016.

Approve Contracts that are due for paid positions –

Rick Ragan moved to approve contracts as presented and David Wabbe seconded. IT Administrator (Old Website Editor) will be \$1,500 in 2017. Communications Director (Old Newsletter Editor) will be \$6,500 in 2017. Administrative Assistant will be \$14,000 for 2017 and Treasurer will be \$1,500 in 2017.

Approve 2017 Budget –

Rick Ragan moved and Mike Bauer seconded to approve the 2017 budget.

Regional Meetings during the season

Walt Bruley will continue to work on additional regional meetings during the year. There is one setup for October 12th in Alexandria and an Arena Tour in the Duluth/Superior area on October 19th.

Legal Representation for MIAMA –

John Cole brought the ISI contract with MIAMA to a law firm for review. John was able to setup a pro-bono account for MIAMA with Larken & Kaufman. They will help MIAMA review contracts in the future as needed.

Set Meeting Dates & Locations for 2016-2017

Wednesday – February 1, 2017: Shakopee Ice Arena, Shakopee, MN

Wednesday – May 3, 2017: Rogers Activity Center, Rogers, MN

Wednesday – July 12, 2017: Runestone Community Center, Alexandria, MN

Tuesday – September 5, 2017: TBD, Duluth, MN

Wednesday, October 4, 2017: Delano Sports Arena, Delano, MN

New laptop computer for Communications Director –

To include reimbursement of new laptop for communications director up to \$1,000.00.

The expense will be entered under Office Equipment.

ISI Board Meeting –

ISI has requested MIAMA send someone on its behalf to the November 12-13 meeting to finalize the Joint ISI/MIAMA Conference. Board recommended sending Dean Mulso as he has been the MIAMA point person for this conference. Motion by Jeff Horstman and seconded by Rick Ragan.

Adjournment: Mike Bauer moved and seconded by Dean Mulso to adjourn at 11:50am. Motion carries.

Respectfully submitted,

Jon Balvance
MIAMA Secretary